

13th District Agricultural Association Yuba-Sutter Fairgrounds

442 Franklin Avenue, Yuba City, CA 95991

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BOARD MEETING AGENDA

The Board of Directors of the 13th District Agricultural Association will be holding a regular monthly board meeting in the Board Room of the Administration Office Building at the Yuba-Sutter Fairgrounds to consider the attached agenda on the date and time listed below.

Tuesday – December 10, 2024 @ 5:30 p.m.

BOARD OF DIRECTORS

Andrew Stresser, *President*
Kulwant Johl, *Vice President*
Karm Bains, *Board Member*
Erin Cucchi, *Board Member*

Jill LeVake, *Board Member*
Jennifer Matteoli, *Board Member*
Alice Munger, *Board Member*
Joe Serger, *Board Member*

OUR COMMITMENT TO TRANSPARENCY

- The regular monthly board meeting is scheduled for the fourth Tuesday of each month at 5:30 p.m. in the board room at the fairgrounds office. (*Dates are subject to change*)
- The public is invited and welcome to attend all noticed meetings. A complete meeting agenda packet will be made available to all public members attending the meetings. Meeting notices and agendas of the 13th District Agricultural Association required by the Bagley-Keene Open Meeting Act are accessible on the internet at www.ysfair.com and are posted at least 10 days prior to the meeting.
- Further information regarding this scheduled meeting of the Board of Directors for the 13th District Agricultural Association may be obtained by contacting the Chief Executive Officer at 442 Franklin Avenue, Yuba City, CA 95991 by calling 530-674-1280 or email ceo@ysfair.com.

PUBLIC PARTICIPATION

- Members of the public may attend the meeting and provide comment at the meeting location noticed above. Any item not so noticed will not be considered or discussed. The Board president reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker, or less depending on the number of speakers, in order to proceed with the agenda. Public comment must be related to fair authority and jurisdiction.
- The meeting notice and agenda of this meeting, including roll call vote and a list of persons who the Chief Executive Officer notified of this meeting, shall be posted for a minimum of 10 days at the Fair Office and on the fair's website as soon as possible following this meeting. (Gov. Code § 11125.5).

AMERICANS WITH DISABILITIES ACT

- Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 13th District Agricultural Association Board or Committee meeting, or about other Yuba-Sutter Fair activities, may request assistance from the Chief Executive Officer at the fair office, 442 Franklin Avenue, Yuba City, CA or by calling (530) 674-1280. Requests should be made one (1) week in advance whenever possible.

BOARD MEETING AGENDA



Any item not so noticed on this agenda will not be considered or discussed.

1. **CALL TO ORDER:** *President Andrew Stresser*

I. All matters listed as "Discussion/Action by Board" on this agenda, may be considered for action as listed. Any item not listed may not be considered at this meeting. Items on this agenda may be considered in any order at the discretion of the President.

2. **PLEDGE OF ALLEGIANCE:**

3. **ROLL CALL:** Directors Present, Directors Excused and declaration of a quorum.

4. **INTRODUCTION OF STAFF AND GUESTS:**

5. **PUBLIC COMMENT:**

I. Public Comment is a right granted to the public and is reserved for items not listed on the agenda. However, no debate by the board shall be permitted on such public comments and no action will be taken on such public comment items at this time, as law requires formal public notice prior to any action on an agenda item. Public participation during the "Public Comment" section will be limited to three (3) minutes per speaker.

6. **CORRESPONDENCE:** *(Informational/Non-Action item)*

7. **CONSENT AGENDA:** *(Discussion/Action by Board)*

I. All matters listed under Consent Calendar are routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time that the Board votes on the motion unless members of the Fair Board, staff or public request specific items to be discussed or removed from the Consent Calendar for individual action.

a. Review & Approval of Meeting Minutes:

b. Review & Approval of Paid Bills:

c. Review & Approval of Contracts:

i. Interim Rental Agreements:

ii. Standard Agreements: (Includes vendor, exhibit, sponsorship, judging and service agreements)

Motion: _____, Second: _____, Yes: _____, Nay: _____ Abstain: _____

8. **COMMITTEE REPORTS:** *(Discussion/Action by Board)*

I. The Board may take approval action on properly noticed committee reports.

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- a. Executive Committee: *(Director Stresser, Director Johl & CEO Dillabo)*
- b. Finance Committee: *(Director Stresser, Director Johl & CEO Dillabo)**
 - i. Review & Approval of Current Financial Reports. *(Discussion/Action by Board)*
 - i. Financial Report Summary Report
 - ii. Balance Sheet Report
 - iii. Budget Analysis Report
 - iv. Profit & Loss Report
 - v. Trial Balance Report

Motion: _____, Second: _____, Yes: _____, Nay: _____ Abstain: _____

- c. Buildings and Grounds Committee: *(Directors Johl & Serger)*
- d. Entertainment/Public Relations Committee: *(Directors Matteoli & Bains)*
- e. Sponsorship Committee: *(Directors LeVake & Munger)*
- f. Legislative Committee: *(Directors LeVake & Stresser)*
- g. Master Plan Committee: *(Directors Cucchi & Bains)*
- h. Exhibits Committee: *(Directors Cucchi & Serger)*
 - i. Review of November JLA Committee Meeting
- i. Policies & Procedures Committee: *(Directors Cucchi & LeVake)*
- j. Jr. Fair Board Committee: *(Directors Cucchi & Matteoli)*
- k. Concessions & Vendors Committee: *(Directors Matteoli & Stresser)*
- l. Emergency Operations Committee: *(Directors Cucchi & LeVake)*

9. **YSF HERITAGE FOUNDATION REPORT:**

10. **CEO REPORT:** *(Informational/Non-Action items)*

- a. Current Operational Report:
- b. Interim Updates:
 - i. Clash 4 Cash Fall Cattle Show Review
- c. Facility Updates:
 - i. MXB – Sound Walls Project w/ YC Rotary
 - ii. Franklin Perimeter Fence –
 - iii. Turkey & Small Animal Barn Pens – Heritage Foundation allocated \$100,00 to purchase new Turkey Pens and the Small Animal Barn Cages.
- d. Fair Industry Updates:
 - i. WFA Convention – January in Reno
 - ii. Will be serving as 2025 President of the CFA Board (California Fair Alliance)

- e. Fairgrounds Business
 - i. FEMA Grant Update

11. **OLD & NEW BUSINESS ITEMS:** *(Discussion/Action by Board)*

a. 2025 Exhibit Department Updates/Changes Approval

1. Updates/Changes include:

- i. NPGA Pygmy Goat Show – show moved to Sunday prior to fair week starting at 4pm due to the annual NPGA Convention taking place the same week as fair as we could not secure a NPGA sanctioned judge.
- ii. YSF Horse Show – Horse show to take place on Thursday at 4pm in the Arena Grandstands.
- iii. Turkey weight limit reduced. Range from 20lbs. to 30lbs.
- iv. Turkey, Rabbit and poultry arrival procedure updated and in allotted times per specie. See schedule.
- v. Small Animal Shows – Will be shown in the Main Show Pavilion
- vi. Goat Barn Pop up tent policy updated. Will be pre-assigned spaces for pop up tents around Goat barn.
- vii. Livestock Judges Selection – Cattle, Sheep, Hogs & Goat Judges will be selected by the Fair Board.
- viii. Turkey Auction Pictures – Setup back drop in Turkey barn

b. 2025 Budget

c. 2025 Fair Planning

1. Entertainment Ideas

a. Grounds:

- i. Sea Lion Splash?
- ii. Racing Pigs?
- iii. Community/Main Stage?

b. Arena:

- i. Thursday – Horse Show
- ii. Friday –
- iii. Saturday –
- iv. Sunday – Hispanic Concert

12. **MATTERS OF INFORMATION:** *(Informational/Non-Action Items)*

- a. Director's Comments:
- b. Manager's Comments:
- c. Next Scheduled Board Meeting: Fair-time Board Meetings,
- d. Agenda items to be included on the next scheduled meeting agenda:

13. **ADJOURNMENT**