13TH DISTRICT AGRICULTURAL ASSOCIATION
YUBA-SUTTER FAIRGROUNDS

442 Franklin Avenue, Yuba City, CA 95991
Phone: 530-674-1280 * Email: info@ysfair.com * Website: www.ysfair.com

BOARD MEETING AGENDA

The Board of Directors of the 13th District Agricultural Association will be holding a regular monthly board meeting in the Board Room of the Administration Office Building at the Yuba-Sutter Fairgrounds to consider the attached agenda on the date and time listed below.

Tuesday, August 25, 2026 @ 5:30 p.m.

BOARD OF DIRECTORS

Kulwant Johl, *President*
Karm Bains, *Board Member*
Andrew Stresser, *Board Member*
Erin Cucchi, *Board Member*
Jill LeVake, *Board Member*
Jennifer Matteoli, *Board Member*
Alice Munger, *Board Member*
Joe Serger, *Board Member*

OUR COMMITMENT TO TRANSPARENCY

- The regular monthly board meeting is scheduled for the fourth Tuesday of each month at 5:30 p.m. in the board room at the fairgrounds office. *(Dates are subject to change)*

- The public is invited and welcome to attend all noticed meetings. A complete meeting agenda packet will be made available to all public members attending the meetings. Meeting notices and agendas of the 13th District Agricultural Association required by the Bagley-Keene Open Meeting Act are accessible on the internet at www.ysfair.com and are posted atleast 10 days prior to the meeting.

- Further information regarding this scheduled meeting of the Board of Directors for the 13th District Agricultural Association may be obtained by contacting the Chief Executive Officer at 442 Franklin Avenue, Yuba City, CA 95991 by calling 530-674-1280 or email ceo@ysfair.com.

PUBLIC PARTICIPATION

- Members of the public may attend the meeting and provide comment at the meeting location noticed above. Any item not so noticed will not be considered or discussed. The Board president reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker, or less depending on the number of speakers, in order to proceed with the agenda. Public comment must be related to fair authority and jurisdiction.

- The meeting notice and agenda of this meeting, including roll call vote and a list of persons who the Chief Executive Officer notified of this meeting, shall be posted for a minimum of 10 days at the Fair Office and on the fair's website as soon as possible following this meeting. (Gov. Code § 11125.5).

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AMERICANS WITH DISABILITIES ACT

- Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 13th District Agricultural Association Board or Committee meeting, or about other Yuba-Sutter Fair activities, may request assistance from the Chief Executive Officer at the fair office, 442 Franklin Avenue, Yuba City, CA or by calling (530) 674-1280. Requests should be made one (1) week in advance whenever possible.

BOARD MEETING AGENDA

Any item not so noticed on this agenda will not be considered or discussed.

1. **CALL TO ORDER:** *President Johl*

   I. All matters listed as "Discussion/Action by Board" on this agenda, may be considered for action as listed. Any item not listed may not be considered at this meeting. Items on this agenda may be considered in any order at the discretion of the President.

2. **PLEDGE OF ALLEGIANCE:**

3. **ROLL CALL:** Directors Present, Directors Excused and declaration of a quorum.

4. **INTRODUCTION OF STAFF AND GUESTS:**

5. **PUBLIC COMMENT:**

   I. Public Comment is a right granted to the public and is reserved for items not listed on the agenda. However, no debate by the board shall be permitted on such public comments and no action will be taken on such public comment items at this time, as law requires formal public notice prior to any action on an agenda item. Public participation during the "Public Comment" section will be limited to three (3) minutes per speaker.

6. **CORRESPONDENCE:** (*Informational / Non-Action item)*

7. **CONSENT AGENDA:** *(Discussion/Action by Board)*

   I. All matters listed under Consent Calendar are routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time that the Board votes on the motion unless members of the Fair Board, staff or public request specific items to be discussed or removed from the Consent Calendar for individual action.
   a. Review & Approval of Meeting Minutes: See Attached
   b. Review & Approval of Paid Bills: $153,045.15
   c. Review & Approval of Contracts:
      i. Interim Rental Agreements:
      ii. Standard Agreements: (Includes vendor, exhibit, sponsorship, judging and service agreements)

Motion:_____, Second:_____, Yes:_____, Nay: _____Abstain:_____

Any item not so noticed on this agenda will not be considered or discussed.

8. **COMMITTEE REPORTS:** *(Discussion/Action by Board)*

I. The Board may take approval action on properly noticed committee reports.
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a. Executive Committee: *(Director President, Vice President & CEO Dillabo)*
b. Finance Committee: *(Director President, Vice President & CEO Dillabo)*
   i. Review & Approval of Current Financial Reports. *(Discussion/Action by Board)*
      i. Financial Report Summary Report
      ii. Balance Sheet Report
      iii. Profit & Loss Report
      iv. Trial Balance Report

Motion:_____, Second:_____, Yes:_____, Nay: _____Abstain:_____

c. Buildings and Grounds Committee: *(Directors Stresser & Serger)*
d. Entertainment Committee: *(Directors Matteoli & Serger)*
e. Legislative Committee: *(Directors LeVake & Stresser)*
f. Exhibits Committee: *(Directors Cucchi & Munger)*
g. Heritage Foundation Committee: (Directors Stresser & LeVake)

9. **HERITAGE FOUNDATION REPORT:**

10. **CEO REPORT:** *(Discussion/Action by Board)*
    a. Current Operational Report:
       a. Customer Service Initiative
       b. Staffing Update
    b. Interim Updates:
       a. Cal Fire Chute Fire Camp
       b. Home for the Holidays Event 2026? 2027?
       c. Farm to Fork Dinner – March 2027
    c. Facility Updates:
       a. Main Office Upgrades – Paint/Flooring/Signage
    d. Heritage Foundation:
       a. 2026 Fair Review
       b. Development of an annual MOU Agreement – September Board Meeting
       c. 2027 Jr. Livestock Auction
       d. 2027 Beer Garden Vendor
    e. Annual Fair Report:
       a. See attached financial summary
       b. What went well?
       c. Needs of improvement?
       d. Potential Changes/Ideas for 2027 fair
    f. 2027 Fair Planning:
       a. Sound & Lights Contractor Needs - Create a RFP for bid
       b. Livestock Staffing Update – New Livestock Superintendent starting in 2027

c. Grandstand Event Entertainment Options
   a. Thursday or Friday - Country Concert?
   b. Sunday – Hispanic Concert/Rodeo
d. Wednesday Preview Night Idea
e. Badges for Board Members, Staff, Vendors & Sponsors – One badge will provide access to all admission, event and parking needs

g. Fair Industry Updates:
   a. Global Stack PRA Request – Update

11. **OLD & NEW BUSINESS ITEMS:** *(Discussion/Action by Board)*

12. **MATTERS OF INFORMATION:** *(Informational/Non-Action Items)*
    a. Director's Comments:
    b. Manager's Comments:
    c. Next Scheduled Board Meeting:
       a. September 22, 2026
    d. Agenda items to be included on the next scheduled meeting agenda:
       a. Heritage Foundation General MOU
       b. Heritage Foundation Jr Livestock Auction MOU
       c. Heritage Foundation Beer Garden Contract

13. **ADJOURNMENT**