



13th District Agricultural Association

Yuba-Sutter Fairgrounds

442 Franklin Avenue, Yuba City, CA 95991

Phone: 530-674-1280 * Email: info@ysfair.com * Website: www.ysfair.com



EMERGENCY TELE-CONFERENCE BOARD MEETING NOTICE

The Board of Directors of the 13th District Agricultural Association will be holding an emergency tele-conference board meeting on **Thursday, March 26, 2020 @ 5:30 p.m.** to consider the attached agenda.

In accordance with Governor Gavin Newsom's March 12, 2020 Executive Order N-25-20, Board Directors and the California Department of Food and Agriculture may attend this meeting telephonically without public notice of or access to their tele-conference location.

Zoom Meeting: <https://zoom.us/j/8407715884>

Meeting ID #: 840 771 5884

Telephone Dial: 1-669-900-6833

BOARD OF DIRECTORS

Erin Cucchi, *Vice President*

Karm Bains, *Board Member*

Kulwant Johl, *Board Member*

Jill LeVake, *Board Member*

Jennifer Matteoli, *Board Member*

Alice Munger, *Board Member*

Joe Serger, *Board Member*

Andrew Stresser, *Board Member*

OUR COMMITMENT TO TRANSPARENCY

- The public is invited and welcome to attend all noticed meetings. A complete meeting agenda packet will be made available to all public members attending the meetings. Meeting notices and agendas of the 13th District Agricultural Association required by the Bagley-Keene Open Meeting Act are accessible on the internet at www.ysfair.com and are posted at least 10 days prior to the meeting. The regular monthly board meeting is scheduled for the fourth Tuesday of each month at 5:30 p.m. in the board room at the fairgrounds office. (*Dates are subject to change*)
- Further information regarding this scheduled meeting of the Board of Directors for the 13th District Agricultural Association may be obtained by contacting the Chief Executive Officer at 442 Franklin Avenue, Yuba City, CA 95991 by calling 530-674-1280 or email ceo@ysfair.com.

PUBLIC PARTICIPATION

- Members of the public may attend the meeting and provide comment at the meeting location noticed above. Any item not so noticed will not be considered or discussed. The Board president reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker, or less depending on the number of speakers, in order to proceed with the agenda. Public comment must be related to fair authority and jurisdiction.
- The meeting notice, agenda, Board packet and minutes of this emergency meeting, including roll call vote and a list of persons who the Chief Executive Officer notified of this meeting, shall be posted for a minimum of 10 days at the Fair Office and on the Fair's website as soon as possible following this emergency meeting. (Gov. Code § 11125.5).

AMERICANS WITH DISABILITIES ACT

- Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 13th District Agricultural Association Board or Committee meeting, or about other Yuba-Sutter Fair activities, may request assistance from the Chief Executive Officer at the fair office, 442 Franklin Avenue, Yuba City, CA or by calling (530) 674-1280. Requests should be made one (1) week in advance whenever possible.

BOARD MEETING AGENDA

This emergency board meeting is called in accordance with Governor Gavin Newsom's proclaiming a State of Emergency to exist on March 4, 2020 as a result of the threat of COVID-19 and the March 12, 2020 Executive Order N-25-20. Board Directors and staff of the California Department of Food and Agriculture may attend this meeting telephonically without notice of or access to their teleconference location. Members of the public may attend the meeting and provide comment at the meeting location noticed above. Any item not so noticed on this agenda will not be considered or discussed.

1. **CALL TO ORDER:** *President Cucchi*
 - a. All matters listed as "Discussion/Action by Board" on this agenda, may be considered for action as listed. Any item not listed may not be considered at this meeting. Items on this agenda may be considered in any order at the discretion of the President.

2. **ROLL CALL:** Directors Present, Directors Excused and declaration of a quorum.

3. **PUBLIC COMMENT:**
 - a. Public Comment is a right granted to the public and is reserved for items not listed on the agenda. However, no debate by the board shall be permitted on such public comments and no action will be taken on such public comment items at this time, as law requires formal public notice prior to any action on an agenda item. Public participation during the "Public Comment" section will be limited to three (3) minutes per speaker.

4. **EMERGENCY BUSINESS ITEMS:** *(Discussion/Action by Board)*
 - i. COVID 19 Pandemic: Executive Order N-25-20 (March 4, 2020) and Department of Public Health Gathering Guidance (March 11, 2020)
 1. Interim Rental Event Planning
 2. 2020 Fair Planning
 3. Emergency Use of Fairgrounds
 4. Operational Procedures & Staffing Schedule Update

5. **MATTERS OF INFORMATION:** *(Informational/Non-Action Items)*
 - a. Director's Comments:
 - b. Manager's Comments:
 - c. Next Scheduled Board Meeting: Tuesday, April 21, 2020 at the Fair Office
 - d. Agenda items to be included on the next scheduled meeting agenda:

6. **ADJOURNMENT**