

13th District Agricultural Association / Yuba-Sutter Fairgrounds

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JUNIOR LIVESTOCK AUCTION ADVISORY COMMITTEE MEETING MINUTES

The Junior Livestock Auction Advisory Committee of the 13th District Agricultural Association will be held a Committee Meeting on **Thursday, October 18, 2018 @ 5:30 p.m.** in the Board Room at the Yuba-Sutter Fairgrounds office to consider the attached agenda.

OUR COMMITMENT TO TRANSPARENCY

- The public is invited and welcome to attend all noticed meetings. A complete meeting agenda packet will be made available to all public members attending the meetings. Meeting notices and agendas of the 13th District Agricultural Association required by the Bagley-Keene Open Meeting Act are accessible on the internet at www.ysfair.com and are posted at least 10 days prior to the meeting. The regular monthly board meeting is scheduled for the fourth Tuesday of each month at 5:30 p.m. in the board room at the fairgrounds office. *(Dates are subject to change)*
- Further information regarding this scheduled meeting of the Junior Livestock Auction Advisory Committee of the 13th District Agricultural Association may be obtained by contacting the Dave Dillabo, Chief Executive Officer at 442 Franklin Avenue, Yuba City, CA 95991 by calling 530-674-1280 or email ceo@ysfair.com.

PUBLIC PARTICIPATION

- Members of the public are welcome and may request items to be included on the agenda of any noticed meeting. The items must be directly related to business of the Yuba-Sutter Fairgrounds. Requests for placement must be made in writing and delivered to the fair office no later than 4 p.m. twelve (12) business days prior to the board meeting.
- The "Public Comment" agenda item is a right granted to the public and is reserved for items not listed on the agenda. However, no debate by the board shall be permitted on such public comments and no action will be taken on such public comment items at this time, as law requires formal public notice prior to any action on an agenda item. Participation during the "Public Comment" section will be limited to three (3) minutes per speaker.
- The public is welcome and may also participate in discussion and comment on action items that are listed on the agenda.

AMERICANS WITH DISABILITIES ACT

- Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 13th District Agricultural Association Board or Committee meeting, or about other Yuba-Sutter Fair activities, may request assistance from the Chief Executive Officer at the fair office, 442 Franklin Avenue, Yuba City, CA or by calling (530) 674-1280. Requests should be made one (1) week in advance whenever possible.

MEETING MINUTES

1. **CALL TO ORDER:** Committee Chair- Director LeVake
 - I. All matters listed as "Discussion/Action" on this agenda, may be considered for action as listed. Any item not listed may not be considered at this meeting. Items on this agenda may be considered in any order at the discretion of the President.

2. **PLEDGE OF ALLEGIANCE:**

3. **ROLL CALL:** Quorum Present - Committee Members present: Jill LeVake, Johanna Lassaga, Stacey Sannar, Nicole Wheeler, Murvin Hicks, Jake Wheeler, Craig Taylor, Jessie Smith, Sherrie Skaggs, Dave Dillabo (CEO); Absent: Greg Rudstrom, Larry Munger and Kulwant Johl.

4. **INTRODUCTION OF STAFF AND GUESTS: Public;** Joe Lemenager, Jan Quisenberry (Youth in Ag), Asia Jacques, Kaeli McCarther, Erin Cucchi, Donald Voltz, Tim Moss, Jessie Smith, Kayla Coughlin, Scott Batchelder.

5. **PUBLIC COMMENT:**
 - I. Public Comment is a right granted to the public and is reserved for items not listed on the agenda. However, no debate by the committee shall be permitted on such public comments and no action will be taken on such public comment items at this time, as law requires formal public notice prior to any action on an agenda item. Public participation during the "Public Comment" section will be limited to three (3) minutes per speaker.

6. **CORRESPONDENCE:** *(Informational/Non-Action item) None*

7. **CONSENT AGENDA:** *(Discussion/Action by Committee)*
 - I. All matters listed under Consent Calendar are routine and can be enacted in one motion. There will be no separate discussion of these items prior to the vote on the motion unless members of the committee, staff or public request specific items to be discussed or removed from the Consent Calendar for individual action.
 - a. Review & Approval of Meeting Minutes: *See Attachment*
 - i. Committee Meeting Minutes dated September 13, 2018 – Chair Jill LeVake read and made minutes available to the public. Upon a motion by Jake Wheeler, seconded by Jessie Smith and passed unanimously, the committee approved the minutes as presented.

8. **INFORMATIONAL UPDATES:** *(Informational/Non-Action items)*
 - a. Discussion of the following topics took place among the committee members and the public present at the meeting.
 1. 2019 State Rules Committee Meeting Update: CEO- Dillabo discussed the 2019 State Rule regarding the requirement that all youth livestock exhibitors are required to complete a state approved quality assurance program annually.
 2. 2018 Budget Review: Chair - LeVake and CEO - Dillabo presented the 2018 financial summary and the 2019 drafted budget. He distinguished the difference between the expenses of the JLA and the Fair's Exhibit expenses which were included in the changes of the 2018 and 2019 financial reports. After review, discussion and an opportunity for public comment, a motion was presented by Johanna Lassaga, seconded by Jake Wheeler and a unanimous vote of "aye" by all committee members present, the committee moved to accept the 2018 financial summary and 2019 budget as presented.
 3. 2019 Planning: Chair - LeVake and CEO - Dillabo discussed the following;
 - i. 530 Photography - JLA Photographer confirmed for 2019.
 - ii. Circle of Champions – Display of Champion Market Animals and Best of Show Ag Mechanics at Pig-a-dilly Circle
 - b. Open Forum Meeting scheduled at 7:00 following the JLAAC meeting for community input in a open forum format.

9. **SUB-COMMITTEE REPORTS:** *(Discussion/Action by Committee)*
- a. None
10. **NEW BUSINESS:** *(Discussion/Action by Committee)*
- a. Sale Commission and Add-on Commission: Discussion of current JLA Commission percentage and the commission charged for Add-On's. Determination of the 2019 JLA Sale Commission and Add-on Commission.
 - i. After review, discussion and an opportunity for public comment, a motion was presented by Jake Wheeler, seconded by Craig Taylor and a unanimous vote of "aye" by all committee members present, the committee moved to recommend to the 13th DAA Board to maintain the same sales commission charge of 5% for all species and add-on's for the 2019 Auction.
 - b. Review and Approval of contract terms & conditions for local Butcher Shops to include minimum delivery qualifications, maximum number of animals per specie, and clarification of the 13th DAA's authority to schedule all deliveries from harvest facilities.
 - i. After review, discussion and an opportunity for public comment, a motion was presented by Murvin Hicks, seconded by Craig Taylor and a unanimous vote of "aye" by all committee members present, the committee moved to recommend to the 13th DAA Board to have an executed contract in place for all local butcher shops who will be utilized for future YS Fair Jr Livestock Auctions and include specific terms and conditions as listed; (1) all delivery scheduling of carcasses will be scheduled and performed by fair management, (2) a minimum number of 5 animals from each processor location must be satisfied in order for the delivery of animals at the butcher shop (if less than, butcher shop is responsible for the cost of delivery or will pick up the carcass at another butcher shop), (3) a maximum # of animals per specie will be enforced for each butcher shop if the butcher shop sets a maximum number of any specie of animal.
 - c. Market Animal Classifications and structure of the selection of champions: Development of different class breakdowns within each division. Potentially 2 classifications per specie.
 - i. Chair – LeVake and CEO – Dillabo presented a draft of classifications for Market Beef, Lambs, and Swine. The Market Beef included Black and AOC Classifications, Market Swine included Barrow and Gilt Classifications, Market Lambs included Black Face and Brockle/White Face Classifications and Stacy Sannar suggested Doe and Whether classifications for Meat Goats. After review, discussion and an opportunity for public comment, a motion was presented by Johanna Lassaga, seconded by Jessie Smith and a unanimous vote of "aye" by all committee members present, the committee moved to recommend to the 13th DAA Board to include the Market animal classifications as presented.
 - d. Spaghetti Feed Event Planning:
 - i. Johanna Lassaga and Stacy Sannar informed the committee that they feel that the fundraiser is not attended well enough and does not plan on having the event in 2019.
 - e. T-Shirt Fundraiser: A T-Shirt fundraiser was discussed for 2019.
 - f. Barn Fundraiser:
 - i. Committee Approval of May 4th, 2019 Event Date set
11. **MATTERS OF INFORMATION:** *(Informational/Non-Action Items)*
- a. Committee Member Comments:
 - b. Committee Chairman Comments:
 - c. Next Scheduled Committee Meeting: November 18 @ 5:30pm
 - d. Agenda items to be included on the next meeting agenda:
 - i. Small Animal Butcher Shop Change
 - ii. Barn Fundraiser Event Prep
12. **ADJOURNMENT:** **6:52 p.m.**