

**NOTICE OF MEETING of the BOARD OF DIRECTORS
for the THIRTEENTH DISTRICT AGRICULTURAL ASSOCIATION**

Tuesday, September 26, 2017
5:30 pm - Board Meeting

Yuba-Sutter Fairgrounds
Administration Office – Board Room
442 Franklin Ave.
Yuba City, CA 95991

2017 BOARD MEMBERS: President - Virginia Black; Vice President - Alice Munger; Directors - Karm Bains, Erin Cucchi, Kulwant Johl, Jill LeVake, Jennifer Matteoli, Ed Ritchie and Joe Serger.

MANAGER/CEO – Judy Creel

PUBLIC COMMENT

Public comment is a right granted to the public. It is reserved for items not listed on the agenda, but under the Board's jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with state law. The Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agendaized at a future meeting. 1 2 3

AGENDA

1. CALL TO ORDER – President – Black

All matters listed on this agenda, may be considered for action as listed. Any item not listed may not be considered at this meeting. Items on this agenda may be considered in any order at the discretion of the President.

2. ROLL CALL – Declaration of a quorum

3. INTRODUCTION OF STAFF AND GUESTS

4. PUBLIC COMMENT

Since items under Public Comment are not listed and publicly notices on the agenda, please be advised that the Board cannot discuss or take action at this meeting.

5. CORRESPONDENCE (non-action item)

- a. Correspondence: As presented.
- b. List of Concerns presented from Stacy Dutra

6. CONSENT AGENDA

All matters listed under Consent Calendar are considered to be routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time that the Board votes on the motion unless members of the Fair Board, staff or public request specific items to be discussed or removed from the Consent Calendar for individual action.

- a. Approval of minutes from the August 22, 2017 regular meeting
- b. Rental Agreements – September 2017
- c. Standard Agreements (includes: vendor, exhibit, sponsorship, judging and service agreements) September 2017
- d. Interim Calendar for September/October 2017
- e. Hazardous Events – None

7. COMMITTEE REPORT – The Board may take approval action on committee reports. Committees with and asterisk (*) will have a report this month.

- *a. Finance Committee – Committee Members Ritchie and Munger. The committee will report on the financial reports which include the following:
 1. Balance Sheet for August 2017
 2. Statement of Operations for August 2017
 3. Accounts Receivable for August 2017
 4. Trial Balance for August 2017
- b. Buildings and Grounds Committee – none
- c. Entertainment/Public Relations Committee – none
- d*. Junior Livestock Auction Advisory Committee – Committee Members LeVake and Johl will report on the Sept. 14, 2017 meeting.
- e. Legislative Committee – None
- f*. Master Plan Committee- Committee Members Cucchi and Serger will report of the dates for follow up meetings.
- g.* Friends of the Fair Foundation – Committee Members Johl and Ritchie will report on the meeting held Sept. 1, 2017 and the Foundation’s participation in the 2017 Marysville Stampede.
- h. Sponsorship Committee – none
- i. Guidebook Committee – none
- j. Policies & Procedures Committee- none
- k. Nominating Committee – none
- l. Adhoc Committee – none
- m*. Jr. Fair Board Committee – Committee Members Cucchi & Matteoli will give a report on the progress of the new Jr. Fair Board.

8. CEO REPORT (Non-action items)

- a. Informational report discussing the Administration of the 13th DAA including an update on Phase II – Project #17-013-031 Handrail Projects.
- b. Informational report discussing the status of Interim Rentals including the September rentals and the upcoming October rentals.
- c. Informational report regarding Fair Industry Related Issues including an update on AB1499.
- d. Updated information regarding carnival incident during the 2017 Yuba-Sutter Fair.
- e. Information on Don Mayo’s Public Comment presentation regarding an interim rental contract.
- f. Information on Matthew Brockhoff’s Public Comment presentation regarding management’s decision made on a market steer during the 2017 Fair.
- g. Information regarding Sissy’s Bizarre/Flea Market rental fees/contract for Palmer Hall.
- h. Overview of the Open Forum Meeting held after the JLA meeting on Sept. 14th.

9. OLD BUSINESS

- a. Discussion of purchasing business cards for interested Board Members.
- b. Discussion and proposed changes to the Jr. Fair Board Guideline regarding application deadline, interview times and timeframe for beginning the Jr. Fair Board.

10. NEW BUSINESS

- a. None

11. DIRECTOR’S COMMENTS - Please note that pursuant to California State Law, the Board is prohibited from discussing or taking action on any item not listed on the agenda.

12. MATTERS OF INFORMATION

- a. Next meeting is October 24, 2017
- b. WFA Convention – Wednesday, January 3 through Saturday, January 6, 2018 in Anaheim, CA

13. ADJOURNMENT

Date of Notice: September 14, 2017

- 1 Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO's office at (530) 674-1280 no later than 2 days prior to the meeting.
- 2 13th District Agricultural Association agendas can also be accessed on the web at: <http://www.ysfair.com>
- 3 Further information regarding this regularity scheduled meeting of the Board of Directors for the 13th District Agricultural Association may be obtained by contacting the Chief Executive Officer at 442 Franklin Ave., Yuba City, CA 95991 or by calling 530-674-1280.

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