

Yuba-Sutter Fair Junior Fair Board Guidelines

ARTICLE I: NAME

The official name of the organization shall be the Yuba-Sutter Fair Junior Fair Board.

ARTICLE II: PURPOSE

The main purpose of this board is training and development of young people in the areas of leadership, community organization and fair operation

ARTICLE III: MEMBERSHIP

Open to all youth that are Juniors and Seniors in High School at the time of application. Each member will serve for a two-year term and membership will not exceed 15 members.

Members will give feedback about fair events and work towards creating events and activities that will enhance our fair.

The term of membership on the Junior Fair Board shall begin October 1 and end on September 30 of each calendar year.

A member of the Junior Fair Board may serve more than one year by reapplying for an additional year of membership if he/she is accepted by the Membership Selection Committee and if he/she has met the prior year Junior Fair Board obligations in a satisfactory manner.

If a Junior Fair Board member wishes to serve an additional term, he/she must submit a letter stating his/her intent to serve an additional term to the Membership Selection Committee. The Membership Selection Committee shall evaluate these letters as applications.

Attendance at all Junior Fair Board meetings is mandatory. Membership on the Junior Fair Board shall be terminated immediately following the second monthly meeting missed without a valid excuse. Unexcused absences from three monthly meetings will result in termination of appointment. Members are also expected to assist with other events the Yuba-Sutter Fair hosts throughout the year.

The president will send a letter to the terminated Junior Fair Board member in a timely manner and will have the letter co-signed by a senior advisor.

If a Junior Fair Board member fails to show up for their shift, the member will be asked to relinquish remaining passes and they will be disqualified from applying to Junior Fair Board next year.

Candidates must live in the Yuba and Sutter Counties and maintain a GPA of 3.0 or above.

No members of the Junior Fair Board shall associate with drugs, alcohol or tobacco of any form while working on Junior Fair Board activities. Members of the Junior Fair Board shall not use any obscene language while working on any Junior Fair Board activity.

Each member of the Junior Fair Board should conduct him/herself in an appropriate manner in order to set a good example for others. During the Fair, members will be expected to assist with Fair activities, as well as fulfill their committee responsibilities.

ARTICLE IV: APPLICATIONS

The Junior Fair Board membership selection committee will have applications available the 3rd Friday in August. Applications will be due on the 1st Wednesday in September. Interviews will be conducted the 3rd Wednesday in September.

The Membership Selection Committee shall be composed of two Fair Board Directors and the Fair CEO. The Junior Fair Board Committee (Board Committee) can choose alternate or additional members to serve on the selection committee.

If there is a conflict of interest with the selection of Junior Fair Board Members, the Junior Fair Board Committee will recuse themselves and choose alternate individuals to help in the selection process.

New members will be notified, by the selection committee after they have been confirmed, of their position on the Junior Fair Board.

ARTICLE V: VOTING PROCEDURE

Voting will follow Robert's Rules of Order. If there is a dispute over the decision of the chairperson, the matter(s) will be taken to the Junior Fair Board senior advisors.

ARTICLE VI: OFFICERS

President

- Presides over all meetings of the Junior Fair Board and develops agenda with appropriate consultation with senior advisors.
- Approves all chairpersons and is an at-large member of all committees.
- Serves as the Junior Fair Board liaison to the Fair Board.

Vice President

- Presides over meetings in the absence of the President.
- Assists the president in maintaining order.
- Is responsible for coordinating committee assignments.

Secretary

- Records and distributes all minutes and agendas and keeps a copy of each for the Junior Fair Board's permanent files.
- Maintains an accurate record of all meetings.

ARTICLE VII: ELECTIONS

- To be held during the second meeting of the Junior Fair Board year. (November)
- All members may run for any office except President or Vice-President, which require one year of prior membership. (an exception will be made for the first year the Junior Fair Board is in operation)
- Nominations must come from the floor.
- All voting for office will be by closed ballot.
- Senior advisors will count the ballots and advise the Junior Fair Board of election results.

ARTICLE VIII: STANDING COMMITTEES

Fair Committee

- Works with advisors to complete a Junior Fair Board schedule of events and list of duties for Junior Fair Board member activities during fair.
- Assist fair staff with distribution of advertising posters & flyers
- Assist with various jobs during the week of the fair to be determined by the committee advisors.
- Assist with keeping show rings clean and plants watered
- Assist during the fair for the Auction Committee

There shall be other committees as deemed necessary.

ARTICLE IX: AMENDMENTS

Amendments to the Junior Fair Board Guidelines will be made by majority vote of the Junior Fair Board. All amendments to the Guidelines then need to be brought to the Yuba-Sutter Fair Board of Directors for approval.

ARTICLE X: MEETINGS

The Junior Fair Board will meet monthly on the fourth Wednesday of each month at 6 p.m.

Meetings will be held at the Yuba-Sutter Fair unless scheduled previously to be held in a different location to accommodate the geographic diversity of the Junior Fair Board.